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## ***Bursaries Criteria Policy***

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### **Introduction**

The Cheryl King Trust (CKT) offers financial bursaries to enable pupils, who may not otherwise be able to do so, to start or to continue with individual or group instrument or singing lessons.

We aim to work collaboratively with Surrey Arts, charities, and other relevant delivery organisations – currently offering bursaries via music education charities such as AYM and Future Talent.

The criteria for bursaries awarded via Surrey Arts and via Direct Applications are described below under 'Who we Support' and 'What we Support'. Our Music Education Charity Partners apply their own criteria.

### **Who we support**

#### **1. Financial Criteria**

We believe that all young people should be able to experience the joy of making music. None should be precluded from doing so due to financial barriers. We focus on helping young people who would not otherwise have music opportunities because of financial constraints.

We currently apply the following funding criteria:

- Annual gross combined family income should normally be at or below £30,000 but exceptions will be considered.
- Applicants are unlikely to be eligible if either...
  - annual gross family income exceeds £40,000 except in very exceptional circumstances OR
  - where government or other public funding for lessons is available (for example, through Surrey Arts where pupils qualify for free school meals).

We will require appropriate evidence of income or relevant financial circumstances for direct bursary applications before providing funds and require the organisations we work with (e.g. Surrey Arts) to do likewise. Typical evidence would be 3 months of payslips or most recent tax self-assessment income summary

- The trust normally provides co-funding. We will usually award bursaries covering 50% of costs with families or guardians normally expected to provide the other 50% of costs. Funding up to 75% may be available for households with significantly lower income levels or who have special circumstances that would indicate a need for additional support.

#### **2. Ability and Progression**

CKT believes in music for all. Applicants can be at any level of ability and any stage of music progression from beginner to advanced. CKT aims to fund a mix of abilities and progression levels.

We expect a reasonable level of commitment and participation from students receiving bursaries and will ask music teachers for reports on pupils to confirm ongoing commitment and participation.

### **3. Geography**

For Surrey Arts and direct applications, we support applicants living in Surrey. Applicants living in London and the Southeast will only be considered by exception. Where we support bursaries through our charity partners, we prefer to support candidates who live in Surrey, and will consider applicants who live in London or the Southeast but only by exception elsewhere in the UK.

### **4. Age**

We fund children and young people at or under the age of 18.

### **5. Lesson Duration and Student Skill Levels**

We would normally expect beginners to start with 20-minute lessons however there is no cap on duration of lessons, or student skill level but lesson length is expected to be at the appropriate level for the stage of learning. The Trust primarily funds lessons for students at beginner and intermediate level but bursaries may also be available to students at an advanced level. Alternative funding for advanced students may also be available from AYM, Future Talent and other organisations.

## **What we support**

Our main focus is co-funding group or individual instrumental or singing lessons, provided by a professional music teacher.

However, we will also consider applications to co-fund costs and fees for...

- exams
- accompanists for exams
- participation in music courses, workshops and ensembles normally where applicants are already receiving regular tuition (whether or not funded by the Trust)

The Trust does not currently fund...

- theory lessons or theory exams
- applications to commence music lessons where the primary purpose appears to be to meet requirements of the GCSE syllabus (although this exclusion may be waived in exceptional cases and the exclusion does not affect the continued funding of students already taking lessons who go on to do GCSE music)

We require that all applicants for bursaries are taught by suitable music teachers or music leaders who must be named in the application. The assessment of whether a teacher is suitable depends on experience, professional qualifications, DBS disclosure, membership of professional associations, safeguarding policies, independence and teaching rates (which must be reasonable and in line with market rates).

## **Monitoring, retention and assessing progress**

- At the end of the academic year, Surrey Arts submits a teacher's report for each student with their reapplication to CKT; the report covers musical ability, approach to learning, overall progress.
- CKT review all teachers' reports with reapplications and offer support if any area requires improvement.

- At the end of the first term, Surrey Arts report on attendance and progress of all new students; this is done in liaison with the music teacher. CKT review if attendance is not satisfactory and offer support if necessary.
- Surrey Arts makes formal contact with all students who do not reapply and send a comprehensive list of these students with reasons to CKT.
- CKT provide an analysis of drop out numbers/trends for discussion at first Trust meeting of the academic year.

End.